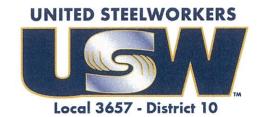


60 Boulevard of the Allies, Room 706 PITTSBURGH, PA 15222

USW Local 3657 Meeting Agenda

12:30 pm on Thursday, July 28, 2016 USW Headquarters, Lobby Conference Room

- Meeting Called to Order
- Roll Call of Officers
- Moment of Silence
- Reading of Minutes from Previous Meeting
- Correspondence
 - Thank you card for our donation for the American Legion in memory of Erika Cecchini's grandfather.
 - Report from Ike Gittlen regarding the D10 Conference.
 - Letter from LCLAA requesting support of local for Pittsburgh LCLAA's annual celebration of national Hispanic Heritage Month, ¡Que Viva Clemente! Celebrating the Life and Legacy of Roberto Clemente.
- Financial Secretary's Report
- Treasurer's Report
- Trustees' Report
- President's Report
- Committee Reports



60 Boulevard of the Allies, Room 706 PITTSBURGH, PA 15222

Old Business

- D10 WOS Level II Leadership Course Oct 9 13, 2016 at Linden Hall. Registration \$400/per person and includes double occupancy room (LU members only), classroom materials and meals. Must have completed WOS Level I Basic Course in order to attend. Register by September 8th, 2016 – Sent to WOS committee.
- D10 Civil & Human Rights Seminar Aug 21 25, 2016 at Linden Hall. Registration is \$400/per person and includes double occupancy room (LU members only), classroom materials and meals.
 Registration is \$350 for those not staying overnight. Register by July 2^{1st}, 2016. Sent to Civil Rights committee.
- Letter from International regarding the 17th International Civil and Human Rights Conference – Dec 5 – 8, 2016 in Birmingham, AL.
 Registration is \$250/per person. Hotel Sheraton Birmingham Hotel, rooms are \$149/night + tax/fees. – Sent to Civil Rights committee.

New Business

Letter from LCLAA requesting support of local for Pittsburgh LCLAA's
annual celebration of national Hispanic Heritage Month, ¡Que Viva
Clemente! Celebrating the Life and Legacy of Roberto Clemente. Will be
addressed by Civil Rights Committee.



60 Boulevard of the Allies, Room 706 PITTSBURGH, PA 15222

Good and Welfare

- LU 3657 Scholarship winners:
 - i. Grace Walker, daughter of Laura Walker from D12. She will be attending University of New Mexico.
 - Morghann Taylor Simon, daughter of Sherrie-Gay Bryan in the Accounting Dept. She will be attending Penn State University Park Campus.
 - iii. Ashley Flaherty, daughter of Laurel Flaherty in the Accounting Dept. She will be attending IUP Cook Honors College.
- Scavenger Hunt
- July Anniversaries

First name	Last Name	Anniversary Date	Yrs of Servi	suffix 🔽
Colleen	Moore	July 1st	41	st
Dianne	Babin	July 27th	29	th
Terri	Niese	July 1st	29	th
Robin	Wykoff	July 6th	24	th
Kevin	Mitnik	July 8th	20	th
Margaret	Chunn	July 1st	16	th
Kirk	Gapsky	July 1st	16	th
Cliff	Przywarty	July 1st	16	th
Martha	Snezek	July 1st	15	th
Ike	Gittlin	July 14th	13	th
Don	Shaffer	July 11th	13	th
Steffi	Domike	July 3rd	10	th
Toni	Frazier	July 30th	9	th
Paulette	Battisti	July 16th	5	th
Kim	Smit	July 14th	2	nd
Terri	Terri	July 16th	1	st
Carolyn	Stokes	July 1st	1	st

UNITED STEELWORKERS



USW Local Union 3657 Five Gateway Center, Rm. 706 Pittsburgh, PA 15222

Proposed Minutes regular monthly meeting for June 30, 2016

Meeting called to order at 12:34 p.m. The following Executive Board Members were present at union meeting and executive board meeting:

Union Meeting Roll Call	11:30	12:30
John Lepley, Pres.	ı	I
Patrick Young, Vice Pres.	I	1
Lisa Nutter, RSX	I	1
Josh Keirsey, FS		1
Steffi Domike, Treas.		ı
Jenny VanSchyndel, Gr. Chair	Ph	
Carol Gehm, Trustee		
Jenny VanSchyndel, Trustee	Ph	
Barb Pugliese, Trustee		1
Mary Kay Sipe, Guide	Ph	
Brittani Murray, I.G.		I
Elizabeth Laux, O.G.	Ph	

The following Executive
Board Members were
present at union meeting
and executive board
meeting.

Ph - by phone

Members signed-in and present 24 members, 8 on Maestro phone in line.

Motion to suspend the reading of the monthly minutes by: Mollie Relihan, 2nd by Paulette Battisti. Carried.

CORRESPONDENCE

- Letters from District 10
 - i. Officer Training Seminar Sept 6 9, 2016 at Linden Hall
 - ii. WOS Level II Leadership Course Oct 9 13, 2016 at Linden Hall
 - iii. Civil & Human Rights Seminar Aug 21 25, 2016 at Linden Hall
- Letter from International regarding the 17th International Civil and Human Rights Conference Dec 5 – 8, 2016 in Birmingham, AL
- E-mail from Jack Shea, AFL-CIO regarding Pittsburgh's 200th anniversary Bicentennial Parade
 July 9, 2016
- E-mail regarding People's March July 8th, 2016

FINANCIAL SECRETARY REPORT - Josh Kiersey read by Patrick Young

Including FBP report.

TREASURER'S REPORT - Steffi Domike

Motion to approve by Mollie Relihan, 2nd by Jeff Cech. Carried

PRESIDENT'S REPORT - John Lepley

See attached. The International will be hosting an employee party on August 20th at Linden Hall. Details are forthcoming. Due to underlying issues, casual organizer Haywood Banks has left.

SAFETY & HEALTH - Steffi Domike

See attached.

WOMEN OF STEEL - Pam Cantolina

\$245 was collected for Center of Hope.

RAPID RESPONSE - Amber Miller

No report.

PAC COMMITTEE - Lori Bookwood

No report.

NEW MEMBER COMMITTTEE- Carolyn Kazdin

No report.

ORGANIZING COMMITTEE – Patrick Young

See attached.

BY LAWS COMMITTEE - Deb Edwards

No report.

CIVIL RIGHTS COMMITTEE - Guillermo Perez

No report.

FUNDRAISING/SOCIAL COMMITTEE -Barb Pugliese

Barb has 12 raffle tickets left for the D10 raffle. They are \$5 each.

GRIEVANCE COMMITTEE – Jenny VanSchyndel

See attached.

OLD BUSINESS

- Letter from District 10 Health and Safety Training Course "Putting Breast Cancer Out of Work" July 8th, 2016 at Linden Hall. Registration \$95 for overnight delegate stay, \$50 if not staying overnight. The e-board recommends no action.
 Motion: Motion by Janet Hill to send up to 2 people with LTE to the District 10 training course. 2nd by Mandy Hartz. Motion carried. Respond to Lisa Nutter by June 15th if interested in attending. No one responded.
- Letter from USW International Health, Safety and Environment Conference September 12th 16th, 2016 at the Pittsburgh Convention Center & Westin Hotel. Registration \$400 by July 1st, \$450 after July 1st. Hotel \$139 + tax/night. The e-board recommends no action.
 Motion: Motion by Janet Hill to send up to 2 people with LTE to the HSE Conference.
 2nd by Lynda Nathenson. Motion carried. Respond to Lisa Nutter by June 15th if interested in attending. No on responded.
- LU 3657 Scholarship still accepting requests. Must be postmarked by July 15th, 2016 and sent to Lisa Nutter.

NEW BUSINESS

- Letters from District 10
 - i. Officer Training Seminar Sept 6 9, 2016 at Linden Hall. Registration is \$400/per person and includes double occupancy room (LU members only), classroom materials and meals. Registration is \$350 for those not staying overnight. Register by August 5th, 2016. **Board recommends no action.**
 - ii. WOS Level II Leadership Course Oct 9 13, 2016 at Linden Hall. Registration \$400/per person and includes double occupancy room (LU members only), classroom materials and meals. Must have completed WOS Level I Basic Course in order to attend. Register by September 8th, 2016. **This has been deferred to WOS committee to make a recommendation.**
 - iii. Civil & Human Rights Seminar Aug 21 25, 2016 at Linden Hall. Registration is \$400/per person and includes double occupancy room (LU members only), classroom materials and meals. Registration is \$350 for those not staying overnight. Register by July 2^{1st}, 2016. **This has been deferred to the Civil Rights committee to make a recommendation.**
 - iv. Letter from International regarding the 17th International Civil and Human Rights Conference Dec 5 8, 2016 in Birmingham, AL. Registration is \$250/per person. Hotel Sheraton Birmingham Hotel, rooms are \$149/night + tax/fees. **This has been deferred to the Civil Rights committee to make a recommendation.**

GOOD & WELFARE

June Anniversaries

First name	Last Name	Anniversary Date	Yrs of Servi	suffix *
Tim	Sciulli	June 16th	47	th
Cindy	Minnicks	June 9th	39	th
Joe	Stuligross	June 16th	19	th
Chad	Apaliski	June 14th	18	th
Melinda	Newhouse	June 8th	18	th
Tony	Montana	June 1st	17	th
Regina	Norvell	June 15th	17	th
Michael	Zielinski	June 8th	17	th
Adam	Lee	June 1st	15	th
Denise	Smint	June 1st	15	th
Shawn	Gilchrist	June 12th	14	th
Brad	Manzolillo	June 1st	12	th
Patrick	Young	June 19th	10	th
Chris	Patherg	June 25th	9	th
Eric	Russell	June 4th	9	th
Val	Kindlin	June 9th	8	th
Katy	Shaw	June 1st	8	th
Lupe	Duarta	June 1st	6	th
Janelle	Johnson	June 6th	5	th
Eileen	Whitcroft	June 1st	5	th
LaResha	Phillips	June 4th	4	th
Erin	Price	June 4th	4	th
Roch	Drapeau	June 1st	2	nd
Kayla	Osso	June 8th	1	st

- There is a building wide scavenger hunt in the works for Aug 4th, 10th & 12th. Teams of 4 6 people will compete during their lunch hours. See Patrick Young for more details if you are interested.
- Next meeting Thursday July 28th, 2016.

Motion to pay all bills by Carolyn Kazdin, 2nd by Don Faulkner. Carried.

Motion to adjourn at 1:25 p.m. by Susan Schwartz, 2nd by Angela Colaizzi, Carried.

Respectfully submitted,

John Lanlay Procident

District 10 Conference Report Ike Gittlen – Local Union 3657 Delegate

This year's District 10 Conference was held in Atlantic City from July 17th to the 21st and drew about 250 Delegates from Local Union. The format for the four days was a plenary session in the morning and workshops in the afternoon.

Key Presentations were:

- Katie McGinty Democratic Candidate for U.S. Senate (opposing Pat Toomey). Ms.
 McGinty gave a spirited and detailed speech that supported USW goals. It was good to
 see that she seemed to be enjoying the campaign and the enthusiasm worked well with
 the Delegates.
- Rick Daugherty Democratic candidate for the 15th District U.S. House(opposing Charlie Dent). Mr Daugherty has as his main campaign goal voting against the TPP trade agreement. He is labor friendly and has had labor support in his prior run for this seat. The District is in the Allentown/Bethlehem region
- Kim Miller USW Rapid Response Director. Kim reviewed the goals and purpose of Rapid Response and the overall legislative environment we exist in. Rapid Response is celebrating its 20th anniversary and Kim talked about the strength that the program has provided the union. She was joined on stage with her husband Dan Miller, who is a State House Rep and her son.
- Tim Waters USW Political Director. Tim reviewed the upcoming election with an emphasis on the problems the Union has with Donald Trump. He also went over the potential for Democrats to retake majority status in the U.S. Senate, with the McGinty race being critical to gaining the seats necessary.
- Several State Legislature candidates spoke.
- Memorial to Mickey Bolt The USW Social Media department produced a touching remembrance video of Mickey that was shown to the delegates.
- Charlie Kernigan gave his always interesting update on the shipbreakers and the clothing workers in Bangladesh that his group is organizing and winning basic rights for.
- A highlight for Delegates was the march up the boardwalk to the Taj Mahal Casino, where we joined striking workers and took the march through the Casino.
- Phil Ornot Retired Organizer spoke on the changes in organizing administrative rules and the importance of building a strong organizing effort in the District.
- A lifetime achievement award was given to Carl Ramich from Reading. Carl has been

- Presentations were also made by a Veteran's group active in politics and a charity that provides bicycles for kids; Auditor General Eugene De Pasquale; PA AFL-CIO Secretary Treasurer Frank Snyder; and former USW Secretary Treasurer Jim English.
- Workshops were presented by International Union Staff on a variety of topics and were well received by the Delegates.



CHAPTER OFFICERS

"Empowering the Latino Workforce: Strengthening our Communities with Unions"

Guillermo Perez President

Carolina Loyola-Garcia Vice President

Wanda Lorenzi Secretary Treasurer

Linda L. Torres Recording Secretary

EXECUTIVE BOARD MEMBERS

Caitlin Cocilova Monica Ruiz

Pittsburgh LCLAA United Steelworkers 60 Blvd. of the Allies Pittsburgh, PA. 15222 T: 412-562-2434

E: pittsburghlclaa@usw.org

July 4, 2016

John Lepley President USW Local 3657 60 Boulevard of the Allies Pittsburgh, PA. 15222

Dear President Lepley,

I am writing to request the support of USW Local 3657 for Pittsburgh LCLAA's annual celebration of national Hispanic Heritage Month, ¡Que Viva Clemente! Celebrating the Life and Legacy of Roberto Clemente.

In 2014, the first year we organized this event, it was the first labor-supported celebration of Hispanic Heritage Month ever in Pittsburgh and Southwestern Pennsylvania. With the topic of immigration having become so contentious this election cycle, it is more important than ever that organized labor in Pennsylvania demonstrate its commitment to the social and economic well-being of Latino working families. This is a central part of the mission of the Labor Council for Latin American Advancement (LCLAA), the AFL-CIO-affiliated constituency group for Latino union activists.

Attached you will find the form for purchasing an ad in our program book. As in years past, we hope that USW Local 3657 will be generous and purchase an ad in the program book. Also, please note that discounted tickets are available to ad purchasers, so please consider purchasing tickets as well. The deadline to submit ad copy and payment is August 5, 2016.

The event takes place on Saturday, September 24, 2016, from 7 p.m. to 10 p.m. at the Roberto Clemente Museum, 3339 Penn Avenue, Pittsburgh, PA. And as with last year's event, all net proceeds will go to support the work of Casa San José, a wonderful non-profit social service agency that provides essential services to Pittsburgh's growing Latino community.

Thank you again for all you and USW Local 3657 have done to support our LCLAA chapter.

In solidarity,

Guillermo Perez President Pittsburgh LCLAA

FULL PAGE (7.5 x 10 ") Name of person placing ad _____ Name under which any tickets will be held at the event: Organization or business name City _____ State ____ ZIP ____ Phone ______ FAX _____ Please check one Ad cost # of Clemente # of Clemente 21 # of full-price Total due of ad cost tickets purchased tickets purchased + Clemente 21 + full ad size below: 21 tickets available for @ \$21 each @ \$60 each - price tickets = your ad @ \$1,500 (x \$21 =) + (x \$60 =) =\$_____ Inside cover 4 \$_____ (x\$21 =) + (x\$60 =) =Full inside **@** \$800 4 \$400 2 (x \$21 =) + (x \$60 =) =Half page @ $(_x$21 = _) + (_x$60 = _) =$ Quarter page @ \$200 1 (x\$21=)+(x\$60=)=@ \$75 1 Supporter

HALF PAGE (7.5 x 4.75")

<u>Please</u> email your ad copy to: **sdomike@usw.org** as a: pdf, jpg, tif, eps, or Word file.

<u>Please</u> make all checks payable to: "Pittsburgh LCLAA" & mail to:

Guillermo Perez USW—7th floor, 60 Blvd. of the Allies, Pittsburgh, PA 15222

All ads and checks must be received by **Friday**, **August 5**, **2016**.

QUARTER PAGE (3.5 x 4.75")

AD RATES & TICKET PRICES:

- \$2,000 for the back color cover, and for the center-fold (includes <u>option</u> to buy 4 Clemente 21 tickets);
- \$1,500 each for the inside covers (includes option to buy 4 Clemente 21 tickets);
- \$800 for full page inside (includes option to buy 4 Clemente 21 tickets);
- \$400 for a ½ page (includes <u>option</u> to buy 2 Clemente 21 tickets);
- \$200 for a ¼ page (includes option to buy 1 Clemente 21 ticket):
- \$75 to be listed as a supporter (one line: with

UNITED STEELWORKERS UNITY AND STRENGTH FOR WORKERS

Local 3657

Health, Safety and Environment Committee July 2016 Report

WATER SAFETY:

After our heated exchange at the June local union meeting regarding the release of water testing results, our local Health, Safety and Environment Committee decided that we needed to step back and share some background on the science and history of what we know about *Legionaire's Disease*, or *Legionellosis*.

Making Our Workplace Safer

Our building management reacted promptly after routine tests of the water system in February showed evidence of the bacilli. After attempting to flush the systems with hot water, a copper silver ionization unit was installed. To date, management has refused to give our local the requested laboratory results so we cannot determine whether or not this technique has been successful.

Globalization Affects Our Water?

When Steelworkers think of globalization, we think about steel, paper and tires being dumped into the US markets from low wage nations on the other side of the oceans. But globalization has impacted more than our international trade and industrial production. Increased global trade has brought new plants, animals and microbes to our cities and towns and climate change is beginning to alter the

Legionellosis is a growing public health concern in the United States, particularly in the Middle Atlantic states. Scientists have seen an abrupt increase in incidence over the past 25 years. From the Centers for Disease Control and Prevention on increased incidence in the disease:

"During 2000–2014, passive surveillance for legionellosis in the US demonstrated a 286% increase in reported cases per 100,000 population.

It is unclear whether this increase represents artifact (due to increased awareness and testing), increased susceptibility of the population, increased Legionella in the environment, or some combination of factors."

Infection was most commonly reported in the summer or fall, in persons aged 45-64, with incidence rates higher in men than women.

Vectors for Infection

Legionella bacilli thrive where water temperature is higher than ambient temperature, such as cooling towers from air-conditioning units in large buildings, water fountains, humidifiers, etc. The bacilli use a broad range of protozoan species (large single-cell life-forms like amoeba) that they invade and take over in order to reproduce and spread. They need hosts and warm water to reproduce, so shower heads, cooling coils, unused or rarely used faucets, might be ideal environments.

ranges where there now life forms will evening

not generally a problem. Nor has there been any evidence of person to person transmission of disease.

Future Vigilance

Because we now live in a world facing climate change and unintended global biological exchanges, we have to be on the lookout for unexpected challenges. Every week we see another upsetting news story: Legionella at Allegheny General Hospital! Piranha in the lake at North Park! Zika virus in common mosquitos! Folks, this is news, not a zombie invasion!

It is likely that many, if not most, of the high rise buildings in the city of Pittsburgh, are encountering or will soon encounter, one or more of the legionella bacilli varieties in their water systems (identified to date by 42 "species" and 64 "serogroups"). Our environment is changing and new bacteria are part of the change.

As a result, our water systems need to be tested regularly for new or repeated contamination. We don't need to get freaked out or hide from the facts. We need to learn more about our changing world and help each oth-

USW Local 3657 Health, Safety and Environment Committee, June 2016:

Steffi Domike, convener (Education)

Deb Edwards (Collective Bargaining)

Lawrence Goun (Collective Bargaining)

Diane Heminway (Strategic Campaigns)

Janet Hill (Collective Bargaining)

John Lepley, ex-officio (Education)

er to live with changing circumstances.

We will continue to press for all past and future test results, which we are legally entitled to have. It is important for each of us to know the specific bacteria and serogroup to which we might have been exposed in order to receive proper testing (blood, urine and/or sputum), so we can manage illnesses and achieve better health.

Legionnaires' Disease is an acute, pneumonialike bacterial infection characterized by high fever, malaise, muscle aches, respiratory disorders and headache. Most cases can be treated successfully with antibiotics. The incubation period is from 2 to 19 days.

Pontiac fever is a milder infection caused by the same type of *Legionella Bacteria*. The symptoms usually last for 2 to 5 days and may also include fever, headaches, and muscle aches (myalgia; however, there is no pneumonia). Symptoms usually go away without treatment.

Here are our goals:

- 1. Secure a copy of all employee exposure records, that is, test results from all past tests of the water and air in our building.
- 2. Secure for everyone who works in our building all future test results and the information they need to be properly tested and appropriately treated.
- 3. Work with management to get faucet aerators replaced with low flow, low spray technology.
- 4. Take all showers in the building out of service. Don't expose engineers to a potential hazard.
- 5. Provide education on the water situation to all in the building, with quarterly updates.
- 6. Provide hand sanitizer for all departments and washrooms.





Local 3657 Organizing Committee/Fight Back Pittsburgh Report July, 2016

- Fight Back Pittsburgh hosted workers from Rivers Casino who have just filed a petition for a union election at our July general membership meeting. The following day, FBP activists mobilized two dozen USW oil workers in town for the NOPB convention to go to the casino to talk with workers and distribute union buttons.
- Ten members of Fight Back Pittsburgh attended the Peoples Convention on July 8-9 at the David Lawrence Convention Center. The Peoples Convention was the first national convention of the Center for Popular Democracy, a natidonal network of progressive base-building organizations.
- Twelve members of Fight Back Pittsburgh traveled to Cleveland, OH to join protests at the Republican National Convention. Members of Fight Back Pittsburgh were interviewed by local and national press and Fight Back Pittsburgh received numerous mentions in news reports.
- Fight Back Pittsburgh provided a 'crash course' in action organizing for organizers with Pittsburgh's new Black Lives Matter chapter. Later this summer Fight Back Pittsburgh will be bringing in trainers from the Blackout Collective, an all-Black network of trainers associated with the Black Lives Matter movement to provide a more in-depth training. On July 21 Fight Back Pittsburgh members joined hundreds in the streets on Liberty Ave. for the Black Lives Matter national day of action.



60 Boulevard of the Allies, Room 706 PITTSBURGH, PA 15222

Bylaws Committee July 2016

The Committee did not meet this month, however, we do report the following:

The Committee is finalizing our package of recommended revisions to the current bylaws and plans to schedule a meeting with the Local 3657 Board to present an initial draft and answer any questions or concerns regarding our recommended changes.

Following that meeting the Committee will take into consideration the feedback from the Executive Board and finalize its package for an up-or-down vote of Local 3657 membership after presenting the package in two consecutive membership meetings before a final vote by the membership.



UNITED STEELWORKERS LOCAL UNION 3657 5 GATEWAY CENTER, RM 706 PITTSBURGH, PA 15222

USW Local 3657 Civil Rights Committee Committee Report for July 2016

The Committee met this month and reports the following:

Regarding the call letter from the District 10 for its Civil & Human Rights Seminar for August 21-25, 2016, the Committee is recommending no action.

Regarding the call letter from the USW International for its 17th Annual International Civil Rights Conference, December 5-8, 2016 in Birmingham, Alabama, the Committee will discuss recommendations at its next meeting in August.

Regarding a call letter received by Local 3657 member and Committee Co-chair Guillermo Perez for the National LCLAA Convention, August 18-20, 2016 in Orlando, Florida, the Committee recommends sending Local 3657 member Antonia Domingo. Antonia is an active member of Pittsburgh LCLAA and is highly recommended to attend by Brother Perez, who is also the president of the Pittsburgh LCLAA chapter. Antonia has the permission of her department to attend on work time and her airfare will be covered by an airline credit so the only cost to the Local will be her hotel room and per diem.

Regarding the letter received by President Lepley from Pittsburgh LCLAA requesting the purchase of an ad and tickets for ¡Que Viva Clemente!, Pittsburgh LCLAA's annual celebration of Hispanic Heritage Month and the Great Roberto Clemente, Saturday, Sept. 24, 2016 at the Roberto Clemente Museum, the Committee recommends that Local 3657 purchase a full page ad in the LCLAA convention booklet for \$800 and two tickets (at a reduced cost of \$21 per ticket for ad buyers) for two members of the Local 3657 Executive Board. Total cost; \$842.

Regarding other constituency groups: Janet Hill reported that the Coalition of Labor Union Women (CLUW) will be holding an educational conference in November in Las Vegas. No definite dates were given.

Steelworker Scavenger Hunt August 2016

Game Rules

- 1. The scavenger hunt will run for one hour during lunchtime on August 24, 31, and September 7. Teams will visit sites significant to USW and working class Pittsburgh in and around Downtown Pittsburgh to collect items or photographic evidence.
- 2. Teams will be made up of between 4 and 6 members. Each team must include members from at least three different departments or sections.
 - a. To register your team e-mail Maria Somma (<u>msomma@usw.org</u>) with your team name and the names of each team member by August 15.
 - b. If a member of your team is not available your team may recruit a substitute. You must have at least 4 participants from 3 different departments to play.
- 3. Teams can pick up the clue list between 11:30 am and 12 noon on the days of the scavenger hunt. Each team has exactly 1 hour to return with their entire team and all items or photos collected during the day. All team members who were present at the beginning of the hour must be present at the end of the hour for points to be counted.
 - a. If a team is late by 5 minutes or less, 15 points will be deducted from the day's score. If the team is more than 5 minutes late no points will be earned for the day.
 - b. Photo evidence can either be presented in-person or via e-mail to pyounq@usw.orq.
- 4. At the close of each day, judges will circulate a current tally of points. The judges are Maria Somma, Patrick Young, and Deb Peterman. The rulings of the judges are final.
- 5. Sabotaging other teams is discouraged but not prohibited.
- C. Tunda tellips and side impacts are attended an account and